**Craig Nevis Surgery Online Services**

**Patient Information Leaflet**

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| If you wish to, you can now use the internet to access your Repeat Prescription list and request repeat prescriptions for any medications you take regularly.  Being able to see your Repeat Prescriptions online might help you to manage your medical conditions. It also means that you can even access it from anywhere in the world should you require medical treatment on holiday and need this information. If you decide not to join or wish to withdraw, this is your choice and practice staff will continue to treat you in the same way as before. This decision will not affect the quality of your care.  Once you call into the surgery to complete a Registration Form you will be given login details, so you will need to think of a password which is unique to you. This will ensure that only you are able to access your record – unless you choose to share your details with a family member or carer.  **It will be your responsibility to keep your login details and password safe and secure. If you know or suspect that your record has been accessed by someone that you have not agreed should see it, then you should change your password immediately.**  **If you can’t do this for some reason, we recommend that you contact the practice so that they can remove online access until you are able to reset your password.**  **If you print out any information from your record, it is also your responsibility to keep this secure. If you are at all worried about keeping printed copies safe, we recommend that you do not make copies at all.**  **The practice has the right to remove online access to services**  **for anyone that doesn’t use them responsibly.** |